



**San Diego
Chapter**

Presents

REVIEW THEORY - GENERAL

DATES/TIMES: Tuesday, October 8, 2019 8:00 am Check in / 8:30 am to 5:00 pm Course
Wednesday, October 9, 2019 8:30 am to 5:00 pm Course
Thursday, October 10, 2019 8:30 am to 5:00 pm Course
Friday, October 11, 2019 8:30 am to 5:00 pm Course
Saturday, October 12, 2019 8:30 am to 11:30 am Exam

LOCATION: National University, 9388 Lightwave Avenue, San Diego, CA 92123

COURSE SCOPE: Review Theory – General is the fundamental review course that all reviewers should have in their education background. It is a required course for individuals pursuing the Appraisal Institute’s General Review Designation. Participants embark on an in-depth journey of the seven steps that are outlined through the review process, which is at the core of this course. To be a reviewer, an appraiser must learn how to develop opinions of completeness, accuracy, adequacy, relevance, and reasonableness relative to the work under review. These opinions must be refined through tests of reasonableness in order to develop opinions of appropriateness and credibility. By taking this course, participants may gain invaluable confidence on the fundamentals of review.

RECOMMENDED TEXTBOOKS: *The Appraisal of Real Estate*, 14th Edition, *The Dictionary of Real Estate Appraisal*, 6th Edition, *Appraising the Appraisal: The Art of Appraisal Review*, 2nd Edition, *Capitalization Theory and Techniques Study Guide*, *The Appraiser’s Workbook*, *Market Analysis for Real Estate: Concepts and Applications in Valuation and Highest and Best Use*, *Subdivision Valuation, Scope of Work, USPAP*, and *Review Theory and Procedures: A Systematic Approach to Review in Real Property Valuation*. Textbooks can be ordered on-line at [Textbooks](#). ***No textbooks will be available at the course.***

INSTRUCTOR: Joseph Magdziarz, MAI, SRA, AI-GRS, AI-RRS

REQUIRED EQUIPMENT: A financial calculator is required. The accepted model used in the course is the HP-12C. **Note:** Cellular phones, tablets, iPads, and other devices that connect to the Internet are NOT permitted during the exam. A laptop computer is required. This course includes writing exercises. Each participant will need his or her own laptop with word processing software.

ENROLLMENT: Enrollment is on a first-come, first served basis. If the event is filled, a waiting list will be retained. The San Diego Chapter reserves the rights to cancel, limit, or reschedule this event if the minimum enrollment level is not reached, and to change faculty assignments and facility locations at any time. Prospective students should confirm their registration with the Chapter office before making any non-refundable airline reservations.

ADA COMPLIANCE: It is the policy of the Appraisal Institute to provide reasonable accommodations for qualified persons with disabilities who are participating in Appraisal Institute educational programs. If you need accommodations to participate because of a disability, please notify us in writing at least two weeks in advance of the program and we will arrange for reasonable accommodation. Without two weeks’ notice, accommodation may not be available.

EDUCATION CREDIT: This course is approved for 375 points of Appraisal Institute education credit (attend and pass the exam), or for 275 points of Appraisal Institute education credit (attendance only). This course is also approved in most states for basic and/or continuing education credit (in

California, 30 hours of BREA continuing education credit, Approval No. 13CP754601061). For information about approval in other states, see [State Approvals](#).

ATTENDANCE: The Appraisal Institute enforces attendance requirements mandated by state licensing and certification regulatory agencies. The Appraisal Institute issues certificates for state certification/licensing or state continuing education credit that verify successful completion and attendance of 100%, with your grade notification letter for courses, or at the conclusion of seminars. One hundred percent (100%) attendance is required for all Appraisal Institute education programs. This follows Appraiser Qualification Board minimum criteria requirements.

COURSE FEE: Appraisal Institute Designated Members, Candidates for Designation, and Practicing Affiliates \$800 / All Others \$1,100

CANCELLATIONS/REFUNDS: Up to 15 days prior to program start date, a \$50.00 cancellation fee will be applied to all requests for cancellation. Between two and 14 days prior to program start date, a \$300.00 cancellation fee will be applied to all requests for cancellation. Less than two days prior to program start date, no refunds will be given.

CONFIRMATION: A confirmation email will be sent within ten (10) business days of receipt of the completed enrollment application and full tuition, or immediately after registering online.

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ENROLLMENT APPLICATION
REVIEW THEORY - GENERAL

NAME: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

COURSE FEE: Appraisal Institute Designated Members, Candidates for Designation, and Practicing Affiliates \$800 / All others \$1,100

APPRAISAL INSTITUTE DESIGNATED MEMBERS, CANDIDATES FOR DESIGNATION, PRACTICING AFFILIATES, AND AFFILIATES MUST INDICATE CHAPTER: _____

FEE ENCLOSED: \$ _____ CHECK NO. _____

OR CHARGE CREDIT CARD: NAME ON CARD _____

BILLING ADDRESS _____

CARD TYPE (Please circle) Visa MasterCard American Express

CARD NO.: _____ EXP. DATE: _____ CCV: _____

- ✓ If paying by check, please make your check payable to "San Diego Chapter of the Appraisal Institute". Mail your check along with this completed application to San Diego Chapter of the Appraisal Institute, 4849 Ronson Court, Suite 102, San Diego, California 92111
- ✓ If paying by credit card, mail this completed application to the above address, or FAX to (858) 292-7333, or email to patti@sdcai.org.
- ✓ Questions? E-mail patti@sdcai.org, or call (858) 292-7324

Or, register online at www.myappraisalinstitute.org/education/SanDiego/