



**Appraisal  
Institute®**  
*Professionals Providing  
Real Estate Solutions*

**San Diego  
Chapter**

*Presents*

## **BASIC APPRAISAL PRINCIPLES**

**DATES/TIMES:** Tuesday June 4, 2019 8:00 am Check in / 8:30 am to 5:00 pm Course  
Wednesday June 5, 2019 8:30 am to 5:00 pm Course  
Thursday June 6, 2019 8:30 am to 5:00 pm Course  
Friday June 7, 2019 8:30 am to 3:00 pm Course / 3:00 to 5:00 pm Exam

**LOCATION:** The University of San Diego, 5998 Alcalá Park, Classroom TBD, San Diego, CA 92110

**COURSE SCOPE:** This four-day course will introduce you to real property concepts and characteristics, legal considerations, influences on real estate values, types of value, economic principles, market area analysis, highest and best use, and ethical considerations. The course will provide a solid foundation in basic appraisal principles no matter what appraisal specialty you pursue.

**RECOMMENDED TEXTBOOKS:** *The Appraisal of Real Estate*, 14<sup>th</sup> Edition and *The Dictionary of Real Estate Appraisal*, 6<sup>th</sup> Edition. Textbooks can be ordered on-line at [Textbooks](#). ***No textbooks will be available at the course.***

**INSTRUCTORS:** Deanne Recht, MAI and Trevor Hubbard, MAI, SRA, AI-GRS

**REQUIRED EQUIPMENT:** A financial calculator is required. The accepted model used in the course is the HP-12C. **Note:** Cellular phones, tablets, iPads, and other devices that connect to the Internet are NOT permitted during the exam. You must be familiar with basic Excel and calculator operation when the course begins. Answers to problems in course material are show using Excel 2010. ***Do not come to class expecting to be taught how to use Excel or your financial calculator.***

**ENROLLMENT:** Enrollment is on a first-come, first served basis. If the event is filled, a waiting list will be retained. The San Diego Chapter reserves the rights to cancel, limit, or reschedule this event if the minimum enrollment level is not reached, and to change faculty assignments and facility locations at any time. Prospective students should confirm their registration with the Chapter office before making any non-refundable airline reservations.

**ADA COMPLIANCE:** It is the policy of the Appraisal Institute to provide reasonable accommodations for qualified persons with disabilities who are participating in Appraisal Institute educational programs. If you need accommodations to participate because of a disability, please notify us in writing at least two weeks in advance of the program and we will arrange for reasonable accommodation. Without two weeks' notice, accommodation may not be available.

**EDUCATION CREDIT:** This course is approved for 200 points of Appraisal Institute education credit (attend and pass the exam), or for 150 points of Appraisal Institute education credit (attendance only). This course is also approved in most states for basic and/or continuing education credit (in California, 28 hours of BREB continuing education credit, or 30 basic education hours, including the 2-hour exam, Approval No. 16CP754601198). For more information about approval in other states, see [State Approvals](#).

**ATTENDANCE:** The Appraisal Institute enforces attendance requirements mandated by state licensing and certification regulatory agencies. The Appraisal Institute issues certificates for state certification/licensing or state continuing education credit that verify successful completion and attendance of 100%, with your grade notification letter for courses, or at the conclusion of seminars. One hundred percent (100%) attendance is required for all Appraisal Institute education programs. This follows Appraiser Qualification Board minimum criteria requirements.

**COURSE FEE (on or before 5/20/19):** Appraisal Institute Designated Members, Candidates for Designation, Practicing Affiliates, and Affiliates \$585 / All Others \$635  
*Course fees will increase \$50 on May 21, 2019.*

**CANCELLATIONS/REFUNDS:** Up to 15 days prior to program start date, a \$50.00 cancellation fee will be applied to all requests for cancellation. Between two and 14 days prior to program start date, a \$225.00 cancellation fee will be applied to all requests for cancellation. Less than two days prior to program start date, no refunds will be given.

**CONFIRMATION:** A confirmation email will be sent within ten (10) business days of receipt of the completed enrollment application and full tuition, or immediately after registering online.

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**ENROLLMENT APPLICATION**  
**“BASIC APPRAISAL PRINCIPLES”**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

COURSE FEE (on or before 5/20/19): Appraisal Institute Designated Members, Candidates for Designation, Practicing Affiliates, and Affiliates \$585 / All others \$635  
*Course fees will increase \$50 on May 21, 2019.*

APPRAISAL INSTITUTE DESIGNATED MEMBERS, CANDIDATES FOR DESIGNATION, PRACTICING AFFILIATES, AND AFFILIATES MUST INDICATE CHAPTER: \_\_\_\_\_

FEE ENCLOSED:                    \$ \_\_\_\_\_                    CHECK NO.                    \_\_\_\_\_

OR CHARGE CREDIT CARD: NAME ON CARD \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_  
\_\_\_\_\_

CARD TYPE (Please circle)                    Visa                    MasterCard                    American Express

CARD NO.: \_\_\_\_\_ EXP. DATE: \_\_\_\_\_ CCV: \_\_\_\_\_

- ✓ If paying by check, please make your check payable to “San Diego Chapter of the Appraisal Institute”. Mail your check along with this completed application to San Diego Chapter of the Appraisal Institute, 4849 Ronson Court, Suite 102, San Diego, California 92111
- ✓ If paying by credit card, mail this completed application to the above address, or FAX to (858) 292-7333, or email to [patti@sdcai.org](mailto:patti@sdcai.org).
- ✓ Questions? E-mail [patti@sdcai.org](mailto:patti@sdcai.org), or call (858) 292-7324

***Or, register online at [www.myappraisalinstitute.org/education/SanDiego/](http://www.myappraisalinstitute.org/education/SanDiego/)***